



DATE: January 15, 2021

FROM: Mark Ghilarducci
Director

SUBJECT: REQUEST AND AUTHORIZATION PROCESS FOR
OUT-OF-STATE EMBALMERS

Pursuant to the State of Emergency Proclamation of the 4th day of March 2020 by Governor Gavin Newsom, the following procedure shall be followed to implement operative paragraph 3 of the Proclamation concerning allowing the use of out-of-state embalmers to respond to the COVID-19 outbreak.

“3. Any out-of-state personnel, including, but not limited to, medical personnel, entering California to assist in preparing for, responding to, mitigating the effects of, and recovering from COVID-19 shall be permitted to provide services in the same manner as prescribed in Government Code section 179.5, with respect to licensing and certification. Permission for any such individual rendering service is subject to the approval of the Director of the Emergency Medical Services Authority for medical personnel and the Director of the Office of Emergency Services for non-medical personnel and shall be in effect for a period of time not to exceed the duration of this emergency.”

The Governor's Office of Emergency Services (Cal OES) will only accept requests for out-of-state embalmer approval from a California licensed funeral establishment.

A California licensed funeral establishment must have a valid license in good standing issued by the Department of Consumer Affairs Cemetery and Funeral Bureau, thus currently approved to offer those activities related to the preparation and arrangements, for the funeral, transportation, burial or other disposition of human remains.

A funeral establishment that is unable to secure sufficient staffing from California licensed embalmers may seek out-of-state embalmers to fill the gap with approval from Cal OES. A funeral establishment that desires to utilize out-of-state embalmers, in preparing for and responding to the COVID-19 State of Emergency, shall submit a written

request to Cal OES and receive approval for such hires in advance.

PROCEDURE:

A funeral establishment that desires to utilize embalmers with out-of-state certifications or licenses during the COVID-19 State of Emergency shall submit the following to Cal OES prior to receiving approval:

- 1) A complete and signed "Request for Temporary Recognition of Out-Of-State Embalmers During a State of Emergency" form. This form shall include:
 - a. Information on the funeral establishment, location and functions within the State of California.
 - b. Information on the out-of-state embalmer being requested to provide services at the establishment, including name, embalmer out-of-state license information and the state where the license/certification is held.
 - c. Copies of the individual's certification or license and photo identification issued by the state where the embalmer holds their certification or license.
- 2) Email the temporary recognition form and supporting documents to: emailcfb@dca.ca.gov.
- 3) Cal OES will review and advise the funeral establishment of its determination.
- 4) The duration of the approval shall continue until the termination of the State of Emergency or the end date on the temporary recognition form, whichever comes first.
- 5) The funeral establishment shall notify and receive approval from Cal OES of any changes to the list of embalmers being used, or discontinuation of this approval prior to the changes taking affect.

The funeral establishment will be responsible for monitoring the embalmer hired based on this approval and will notify Cal OES of any unusual occurrence within 24 hours of the event occurring.