



CEMETERY AND FUNERAL BUREAU

1625 North Market Blvd., Suite S-208, Sacramento, CA 95834
 (916) 574-7870 | emailcfb@dca.ca.gov | www.cfb.ca.gov



APPROVAL TO TRAIN APPRENTICE EMBALMERS - \$190 FEE

To train apprentices, a funeral establishment shall meet the requirements of Title 16 California Code of Regulations section (16 CCR) 1230(a), and Business and Professions Code section (BPC) 7670 and complete Sections A and C of this form.

To be treated in aggregate, the funeral establishment shall also meet the requirements of 16 CCR 1230(c) and complete Section A, B, and C of this form.

Mail the application and required fee of \$190, to the Bureau at the address above.

[NOTICE ON COLLECTION OF PERSONAL INFORMATION \(Rev. 9/2023\)](#)

SECTION A: FUNERAL ESTABLISHMENT INFORMATION			
Designate main office for funeral establishments under common ownership			
Name of Funeral Establishment (FD)		License Number FD	
Address of Funeral Establishment	City	State CA	Zip Code
Mailing Address (if applicable)	City	State	Zip Code
Contact Name	Telephone Number	Email Address	
Not less than 50 human remains per apprentice employed must have been embalmed in the establishment during the 12 months immediately preceding the date of this application.			
Total embalmings performed during the last 12 months from the date of this application:		Total apprentice embalmers employed:	
For each two apprentices, does this establishment employ a qualifying supervising California licensed embalmer (EMB) ? (Attach a separate page for additional supervising embalmers for this location.)		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Name of Supervising Embalmer		License Number EMB	
Name of Supervising Embalmer		License Number EMB	
Name of Supervising Embalmer		License Number EMB	

SECTION B: ADDITIONAL FUNERAL ESTABLISHMENT INFORMATION (under common ownership)

For establishments to be treated in aggregate for the purpose of meeting BPC 7670(a)(1), complete this section for the additional facility.

(Attach a separate page for multiple establishments and include all information from this section.)

Name of the Funeral Establishment		FD License Number FD	
Address of Funeral Establishment	City	State CA	Zip Code
How many miles from FD main office (identified in Section A)?			
Total embalmings performed during the last 12 months from the date of this application:		Total apprentice embalmers employed:	

SECTION C: FUNERAL DIRECTOR CERTIFICATION

I certify any apprentice embalmer employed by this funeral establishment shall be instructed in the study of embalming. Such instruction shall be under the supervision of an embalmer approved by the Cemetery and Funeral Bureau.

In accordance with Title 16, California Code of Regulations Section 1204(b), as the managing funeral director, I understand I am responsible for exercising such direct supervision and control over the conduct of the funeral establishment to ensure full compliance with the Cemetery and Funeral Bureau laws, rules, and regulations.

I hereby certify under penalty of perjury, under the laws of the State of California, that all statements made on this application, including any attached documents, are true and correct.

SIGNATURE

DATE

FOR BUREAU USE ONLY

THIS APPLICATION HAS BEEN APPROVED REASON FOR DENIAL

APPROVER NAME: _____

APPROVAL DATE:

AT THE TIME OF APPROVAL EMPLOYS:

APPRENTICE EMBALMERS _____

QUALIFIED SUPERVISING EMBALMERS _____

APPROVAL EXPIRES ON:

DATE CASHIERED	AMOUNT CASHIERED	ATS ID NUMBER	RECEIPT NUMBER	DATE COMPLETED
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NOTICE ON COLLECTION OF PERSONAL INFORMATION

Collection and Use of Personal Information

The Cemetery and Funeral Bureau (Bureau) of the Department of Consumer Affairs (DCA) collects the personal information requested on this form as authorized by Business and Professions Code (BPC) sections 30, 114.5, 115.4, 115.5, 144, 144.5, 480, 7600 and the following, and the Information Practices Act (Civil. Code section 1798 and the following). The Bureau uses this information, in accordance with DCA's Privacy Policy, principally to identify and evaluate applicants for licensure, to issue and renew licenses, to enforce licensing and reporting standards set by law and regulation.

Mandatory Submission

Submission of the requested information is mandatory. The Bureau cannot consider your application for licensure or renewal unless you provide all the requested information.

Access to Personal Information

You may review the records maintained by the Bureau that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information

The Bureau makes every effort to protect the personal information you provide. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code section 7920.000 et seq.), as allowed by the Information Practices Act.
- Disclosure to another government agency as required by state or federal law.
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or access to your records, contact the Custodian of Records, Cemetery and Funeral Bureau at 1625 North Market Boulevard, Suite S-208, Sacramento, CA 95834, by phone at (916) 574-7870, or by e-mail at emailcfb@dca.ca.gov. For questions about the DCA's Privacy Policy, contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by e-mail at dca@dca.ca.gov.

(Rev. 9/2023)