

CEMETERY AND FUNERAL BUREAU1625 N. Market Blvd., Suite S-208, Sacramento, CA 95834
(916) 574-7870 | emailcfb@dca.ca.gov | www.cfb.ca.gov**NOTICE ON COLLECTION OF PERSONAL INFORMATION****Collection and Use of Personal Information**

The Department of Consumer Affairs (DCA) and the Cemetery and Funeral Bureau (Bureau) collects the information requested on this form as authorized by Business and Professions Code sections 325 and 326 and the Information Practices Act (Civil Code section 1798 and the following). The Department and/or the Bureau uses this information to follow up on your complaint in accordance with DCA's Privacy Policy.

Providing Personal Information is Voluntary

You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your name, home address, or home telephone number, you may remain anonymous. In that case, however, the Bureau may not be able to contact you or help you resolve your complaint.

Access to Your Information

You may review the records maintained by the Bureau that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information

The Bureau makes every effort to protect the personal information you provide. However, in order to follow up on your complaint, the Bureau may need to share the information you provided with the licensee you complained about or with other government agencies. This may include sharing any personal information you provided.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code section 7920.000 et seq.), as allowed by the Information Practices Act.
- Disclosure to another government agency as required by state or federal law.
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or for access to your records, contact the Custodian of Records, Cemetery and Funeral Bureau, at 1625 North Market Boulevard, Suite S-208, Sacramento, CA 95834, by phone at 916.574.7870 or by e-mail at emailcfb@dca.ca.gov. For questions about the DCA's Privacy Policy, contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by email at dca@dca.ca.gov.

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