



**CEMETERY AND FUNERAL BUREAU**

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**CEMETERY AND FUNERAL BUREAU**

**NOTICE OF PUBLIC TELECONFERENCE ADVISORY COMMITTEE MEETING**

TUESDAY, OCTOBER 20, 2020 FROM 10:00 a.m. to 12:00 p.m. (or until the conclusion of business)

**NOTE: Pursuant to the provisions of Governor Newsom’s March 17, 2020 Executive Order N-29-20, neither a public location nor teleconference locations are provided.**

**Teleconference Information to Register/Join Meeting for Members of the Public via WebEx:**

<https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=e2eb0d9fc478a7e5e0ca85787012a7973>

Meetings are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. All times when stated are approximate and subject to change without prior notice at the discretion of the Bureau unless listed as “time certain.” Items may be taken out of order to maintain a quorum, accommodate a speaker, or for convenience. Action may be taken on any item listed on this agenda, including information-only items. The meeting may be canceled without notice.

Members of the public can address the Bureau during the public comment session. Public comments will also be taken on agenda items at the time the item is heard and prior to the Bureau taking any action on said items. Total time allocated for public comment may be limited at the discretion of the Bureau Chief.

Instructions on how to observe and participate in the meeting using the WebEx platform can be found on the Cemetery and Funeral Bureau’s website [www.cfb.ca.gov](http://www.cfb.ca.gov).

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: [XXXXX@mailinator.com](mailto:XXXXX@mailinator.com).

**CEMETERY AND FUNERAL BUREAU  
ADVISORY COMMITTEE MEETING**

**MEETING AGENDA**

1. Introduction and Opening Remarks by Bureau Chief
2. Public Comment on Items Not on Agenda

[The Bureau may not discuss or take action on any matter raised during the public comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code §§ 11125 & 11125.7(a).)]

3. Update on Bureau Activities
  - a. Staffing
  - b. Advisory Committee Recruitment
  - c. Annual Trust Reports
  - d. Response to COVID-19 and Effect on Bureau Operations
4. Update from Department of Consumer Affairs Representative
5. Legislation Update
  - a. AB 2134 (Chen, Chapter 72, Statutes of 2020) amends Health & Safety Code section 8344.5, and authorizes a crematory to incinerate one or more American flags during the periods within one week before or after Presidents' Day and Veterans' Day, in addition to the other sanctioned flag burning periods listed in existing law.
6. Regulatory Update
  - a. Initiated a Rulemaking to Amend Title 16, California Code of Regulations, section 1252 et seq., and 2330 et seq., to implement AB 2138 (Chiu, Chapter 995, Statutes of 2018) Substantially Related Criteria for Convictions
  - b. Initiated a Rulemaking to Amend Title 16, California Code of Regulations, section 2310, et seq., to implement AB 967 (Gloria, Chapter 846, Statutes of 2017) Licensure and Regulation of Alkaline Hydrolysis.
  - c. Update on proposed regulations at Title 16, California Code of Regulations, section 2334 et seq., to implement AB 926 and AB 795 (Irwin, Chapter 750 & 309, Statutes of 2017 & 2019), Cemeteries: Endowment Care Funds (Unitrust).
7. Licensing Statistical Report and Update on Examination Development
  - a. Licensing Statistical Report – Fiscal Year 2019/2020
    1. Licensing Performance Measures

2. Licenses Issued Statistics
    3. License Renewal Statistics
    4. Exam Pass Rate Statistics
    5. Most Common Application Deficiencies
  - b. Update on Examination Development
    1. Cemetery Broker Examination Development
    2. Embalmer Occupational Analysis and Examination Development
8. Enforcement Statistical Report and Update on Bureau Disciplinary Actions
- a. Enforcement Statistical Report – Fiscal Year 2019/2020
    1. Inspections Completed Statistics
    2. Complaints Received Statistics
    3. Citations Issued Statistics
    4. Most Common Violations Statistics
  - b. Disciplinary Actions Taken by the Bureau – Fiscal Year 2020/2021
9. Adjournment

**NOTICE:** The Bureau plans to webcast this meeting. Webcast information will be posted on the Cemetery and Funeral Bureau’s website at [www.cfb.ca.gov](http://www.cfb.ca.gov) prior to the meeting. Webcast availability however cannot be guaranteed.

Please note the order and times listed on the agenda are approximate and subject to change without notice. Public comments will be taken on agenda items at the time the item is heard. Total time allocated for public comment may be limited. In addition, the meeting may be cancelled without notice. For verification of the meeting, call (916) 574-7870 or access the Bureau’s website at [www.cfb.ca.gov](http://www.cfb.ca.gov).

All meeting facilities are accessible to persons with physical disabilities; however, if you need reasonable accommodations or modifications as defined by the *Americans with Disabilities Act* in order to participate in the meeting, or if you have questions regarding the public meeting, please contact Richard Hernandez at (916) 574-7870. Providing your request at least five (5) business days before the meeting will help to ensure the availability of the requested accommodation.